



**Amendment Proposal #2 for:
 Giligia College
 Agreement Number: ET16-0169**

Amendment Effective Date: July 1, 2016

Panel Meeting of: June 24, 2016

ETP Regional Office: North Hollywood

Analyst: M. Paccereilli

CURRENT PROJECT PROFILE

Contract Type:	Retrainee SET/HUA Priority Rate SB<100	Industry Sector(s):	Services Manufacturing
Counties Served:	Los Angeles	Repeat Contractor:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Union(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Priority Industry:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Current Contract Term:	October 1, 2015 to September 30, 2017	Substantial Contribution:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

CURRENT FUNDING

Current Funding	In-Kind Contribution
\$99,355	\$65,574

AMENDMENT FUNDING

Requested Funding	Support Costs	Amendment Funding	In-Kind Contribution
+\$109,902	+\$7,643	+\$117,545	+\$79,749

Total Funding
\$216,900

AMENDMENT TRAINING PLAN TABLE

Job No.	Job Description	Type of Training	Estimated No. of Trainees	Range of Hours		Average Cost per Trainee	Post-Retention Wage
				Class / Lab	CBT		
1	Retrainee SET/HUA SB<100	Business Skills, Computer Skills, Cont. Imp.	16	8-200	0	\$4,706	\$15.97
				Weighted Avg: 200			
2	Retrainee SB<100	Business Skills, Computer Skills, Cont. Imp.	13	8-200	0	\$4,706	\$15.97
				Weighted Avg: 200			
3	Retrainee SB<100 Priority Rate	Business Skills, Computer Skills, Cont. Imp.	6	8-200	0	\$5,561	\$15.97
				Weighted Avg: 200			
4	Retrainee SET/HUA SB<100	Business Skills, Computer Skills, Cont. Imp.	10	8-200	0	\$2,353	\$16.48
				Weighted Avg: 100			
5	Retrainee SB<100	Business Skills, Computer Skills, Cont. Imp.	10	8-200	0	\$2,353	\$16.48
				Weighted Avg: 100			

Minimum Wage by County: Phase I (Job Numbers 1-3): \$15.97 per hour for Los Angeles County
 Phase II (Job Numbers 4-5): \$16.48 per hour for Los Angeles County

Health Benefits: Yes No This is employer share of cost for healthcare premiums – medical, dental, vision.

Used to meet the Post-Retention Wage?: Yes No Maybe

Participating employers may use health benefits to meet the Post-Retention Wage.

Wage Range by Occupation	
Occupation Titles	Wage Range
Administrative Staff	
Graphics Design Staff	
Accounting Staff	

*It will be made a condition of contract that these trainees will never be paid less than the State or local minimum wage rate as in effect at the end of retention (Final Payment) regardless of the wage expressed in this table. The highest minimum wage rate will prevail.

INTRODUCTION

Founded in 2006, Giligia College (Giligia) is a for-profit training agency offering professional studies and career-related programs in office administration and multimedia design programs. This project was initially targeted to train 35 workers from small to medium-sized companies. The Agreement was approved at the September 2015 Panel Meeting and training commenced on October 1, 2015.

AMENDMENT DETAILS

As a first-time ETP Contractor, Giligia submitted a conservative training plan for less than \$100K in funding. This was to ensure that they were able to manage and implement the project.

Giligia reports that employer demand for the aforementioned occupations continues to be very strong. Therefore, the school is requesting funds for Phase II to train an additional 20 trainees in new job groups (Job Numbers 4 and 5) which will mirror Job Numbers 1 and 2.

In addition, the school is requesting to increase the weighted average in Job Numbers 1 to 3 from 117 to 200 hours to meet its current participating employers' demand for more training in Continuous Improvement, Computer and Business Skills. This will increase in the average cost per trainee. This is a continuation of training for the same trainee population on the existing curriculum.

In summary, this Amendment will:

- Increase the Agreement amount by \$117,545 (from \$99,355 to \$216,900);
- Increase the estimated number of trainees by 20 (from 35 to 55);
- Increase the support cost by \$7,643 (from \$6,457 to \$14,100);
- Increase the In-Kind contribution by \$79,749 (from \$65,574 to \$145,323)
- Increase the average cost per trainee in Job Numbers 1 & 2 by \$1,953 (from \$2,753 to \$4,706); and
- Increase the average cost per trainee in Job Number 3 by \$2,308 (from \$3,253 to \$5,561).

The effective date of this Amendment will be prospective, in keeping with the concept of Phase II funding (new trainees). This date will still enable funding to be encumbered in time for the additional hours, to be delivered on a prospective basis to existing trainees.

RECOMMENDATION

Staff recommends approval of this Amendment.

SUMMARIZE PRIOR MODS/AMENDS

- Amendment 1 – Increased Agreement amount by \$48,428 (from \$50,927 to \$99,355).

CURRENT CONTRACT PERFORMANCE

The following table summarizes performance by Giligia under the current ETP Agreement:

Agreement No.	Approved Amount	Term	No. Trainees (Average)	No. Completed Training	No. Retained
ET16-0169	\$99,355	10/01/15 – 09/30/17	35	24	4

Based on the ETP Online Systems, 4,064 hours have been tracked for potential earnings of \$89,419 (90% of approved amount).