



**Amendment Proposal #1 for:
 Giligia College
 Agreement Number: ET16-0169**

Amendment Effective Date: January 15, 2016

Panel Meeting of: March 25, 2016

ETP Regional Office: North Hollywood

Analyst: M. Paccereilli

CURRENT PROJECT PROFILE

Contract Type: Retrainee SET/HUA Priority Rate SB<100	Industry Sector(s): Services Manufacturing
Counties Served: Los Angeles	Repeat Contractor: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Union(s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Priority Industry: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Current Contract Term: October 1, 2015 to September 30, 2017	Substantial Contribution: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

CURRENT FUNDING

Current Funding	In-Kind Contribution
\$50,927	\$33,600

AMENDMENT FUNDING

Requested Funding	Support Costs	Amendment Funding	In-Kind Contribution
+ \$45,258	+ \$3,170	+ \$48,428	+ \$31,974

Total Funding
\$99,355

AMENDMENT TRAINING PLAN TABLE

Job No.	Job Description	Type of Training	Estimated No. of Trainees	Range of Hours		Average Cost per Trainee	Post-Retention Wage
				Class / Lab	CBT		
1	Retrainee SET/HUA SB<100	Business Skills, Computer Skills, Cont. Imp.	16	8-200	0	\$2,753	\$15.97
				Weighted Avg: 117			
2	Retrainee SB<100	Business Skills, Computer Skills, Cont. Imp.	13	8-200	0	2,753	\$15.97
				Weighted Avg: 117			
3	Retrainee SB<100 Priority Rate	Business Skills, Computer Skills, Cont. Imp.	6	8-200	0	\$3,253	\$15.97
				Weighted Avg: 117			

Minimum Wage by County: \$15.97 per hour for Los Angeles County

Health Benefits: Yes No This is employer share of cost for healthcare premiums – medical, dental, vision.

Used to meet the Post-Retention Wage?: Yes No Maybe
Participating employers may use health benefits to meet the Post-Retention Wage.

Wage Range by Occupation	
Occupation Titles	Wage Range
Administrative Staff	
Graphics Design Staff	
Accounting Staff	

INTRODUCTION

Giligia College (Giligia) is a for-profit training agency founded in 2006. Located in Van Nuys, Giligia offers professional studies and career-related programs in office administration and multimedia design programs.

This project was targeted to train 35 workers from small to medium-sized companies. The Agreement was approved at the September 2015 Panel Meeting and training commenced on October 1, 2015.

AMENDMENT DETAILS

As a first-time ETP Contractor, Giligia submitted a conservative training plan with weighted average of 60 hours per trainee for all job groups. This was to ensure that they were able to manage and implement the project.

Since training began, there has been a high demand for additional training from participating employers. Several employers indicated the need to improve workers' skills in computer

applications as well as office and technical skills to remain competitive. However, there is not enough training funds in the current Agreement.

As a result, Giligia is requesting additional funding to increase the weighted average by 57 hours in all Job Numbers, from 60 to 117 hours per-trainee. Training in Continuous Improvement, Business and Computer Skills will be a continuation of the current curriculum, for the same trainee population. Therefore, Giligia is requesting an effective date of January 15, 2016 when this revision request was submitted to ETP. This is consistent with training for existing trainees. There is sufficient time remaining in the contract term for the extra hours of training to be delivered, in time for retention.

In summary, this Amendment will increase the Agreement amount by \$48,428, to \$99,355. It will increase the cost per-trainee from \$1,411 to \$2,753 in Job Numbers 1 and 2; and from \$1,668 to \$3,253 in Job Number 3. There will be no change to the curriculum or trainee wages.

RECOMMENDATION

Staff recommends approval of this Amendment.

CURRENT CONTRACT PERFORMANCE

The following table summarizes performance by Giligia under the current ETP Agreement:

Agreement No.	Approved Amount	Term	No. Trainees (Average)	No. Completed Training	No. Retained
ET16-0169	\$50,927	10/01/15 – 09/30/17	35	0	0

Based on the ETP Online Systems, 1,856 hours have been tracked for potential earnings of \$44,937 (88% of the originally approved amount).